

Language Arts Teacher

The United Auburn Indian Community (UAIC) is currently seeking a Language Arts Teacher for our Tribal School. As a federally recognized Native American tribe, UAIC is committed to enhancing the well-being of our Tribal Members, employees, and the surrounding communities. Join us in a supportive environment where tradition is honored, and innovation is encouraged.

Why UAIC:

- Health and Wellness Benefits: Enjoy 100% employer-paid Medical, Dental, and Vision coverage for you and eligible family members.
- Retirement Planning: We contribute to your retirement account starting at 4%.
- Work-Life Balance: We value your personal time with 80 hours of accrued PTO.
- On-Site Amenities: Benefit from complimentary on-site breakfasts & lunches, fostering a sense of community and convenience.
- Competitive Compensation: The expected salary range for 188 days contract is \$58,355 - \$100,463 depending on education and experience.

How to Apply:

Ready to make a meaningful impact? Visit [UAIC Careers](#) to apply online.

Position Summary

Under general supervision, the Language Arts Teacher is responsible for educating middle school students in 6th-8th grade. The Language Arts Teacher is also responsible for planning, implementing, monitoring, and assessing a comprehensive classroom instructional program. This includes using the school-adopted curriculum and the provided scope and sequence of instruction that serves all students with a focus on multi-subject instruction and cultural awareness. Additional key responsibilities include lesson designs, lesson planning, and maintaining accurate gradebook records.

The Language Arts Teacher must also promote an understanding of the school rules and the United Auburn Indian Community's cultural heritage and values. This position must routinely use tact, poise, and good judgment while communicating with internal and external contacts, offices, and organizations.

Essential Functions

- Develops lesson plans and prepares courses which are appropriate to the needs, experience and existing knowledge of the students' individual and/or classroom instruction at the elementary level and is consistent with the goals and mission of the UAIC Schoolwide Action Plan and its governing body.
- Teaches reading, language arts to students utilizing the course of study adopted and approved by the governing body.
- Assesses students' progress, records their development and progress and maintains appropriate documentation that is communicated to parents at each grading period and in cases of unsatisfactory work or other instructional issues.

- Establishes and maintains standards of student behavior needed to create and maintain effective environments for student learning while promoting an understanding of the school rules and the United Auburn Indian Community's culture and historic background.
- Participates in curricular and extracurricular school programs, assessment and development activities, student supervision and control, and staff meetings.
- Researches and develops lessons which support and include Native American traditions, develop cultural awareness and achieve high academic standards.
- Utilizes scope and sequence for multi-subject classroom instruction that serves all students.
- Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, emotional, social and learning problems, educational history, and learning behaviors in conjunction with the school administrative office.
- Provides initial and classroom assessments of students to determine educational and subject matter levels and needs, learning styles, interests, and motivational influences.
- Communicates regularly with parents/guardians, and appropriate education staff regarding the results of evaluation, classroom progress and if necessary, recommendations for additional services and/or referrals. Other educational staff may include educational specialists, Speech-language Pathologist, and the Occupational Therapist.
- Recommends and/or provides educational intervention, enrichment, and/or experiences, as appropriate, based on assessments.
- Plans and attends parent/teacher conferences, including Student Study Team and IEP (Individual Educational Plan) meetings, as appropriate.
- Plans, prepares, and provides individual, small group and classroom instruction utilizing appropriate educational programs and materials based on the learning needs and styles of the individual students.
- Provides on-going assessment to determine student progress, effectiveness of educational programs and materials, and the need for program modification.
- Participates in whole-school reviews of policy and academic scope and sequence and in the revision and formulation of guidelines.
- Maintains a clean, organized, and effective learning environment.
- Makes recommendations to the principal regarding purchase of or discontinuation of educational programs and materials.
- Participates in continuing education appropriate for the job responsibilities and implements new skills and abilities.

Non-essential Functions

- Oversees groups of students during playground activities; assures safe outdoor play.
- Assists with disinfecting the classroom and high touch surface areas within the school buildings.
- Performs other duties as assigned.

Knowledge, Skills, and Abilities

Knowledge

- Knowledge of the Standards for the Teaching Profession.

- Knowledge of principles, theories, practices, methods, and techniques used in curriculum development and classroom instruction.
- Knowledge of classroom procedures which promote appropriate student conduct and motivation for student learning.
- Knowledge of different types of learning styles, and disabilities and the appropriate, related interventions and services.
- Knowledge of child guidance principles and practices.
- Knowledge of the scope and sequence for learning goals for specific grades as well as across the grades.
- Knowledge and implementation of appropriate and effective diagnostic teaching techniques, multi-modality instruction, multi-modality learning activities, and program/material modification.
- Knowledge of Project Based Learning curriculum.
- Knowledge and implementation of appropriate and effective computer-assisted learning activities.
- Knowledge and implementation of motivational techniques and activities.
- Knowledge of laws governing education services for public schools.
- Advanced knowledge of multi-subjects including mathematics, grammar, spelling, language and reading.
- Advanced knowledge of proper English usage, grammar, spelling, punctuation, vocabulary, and handwriting.
- Knowledge of educational programs and outreach programs in surrounding area.
- Knowledge of symptoms of communicable diseases and head lice.
- Knowledge of MS Office applications, including Word, Excel, and Outlook.
- Knowledge of Google Suite.

Skills

- Well-organized, and able to manage multiple things simultaneously.
- Active listening skills.
- Calm, friendly, and reliable temperament.
- Creative thinking.
- Patience and compassion.
- Effective presentation skills.
- Acute attention to detail.
- Proactive, forward thinking.
- Excellent time management skills with the ability to set and meet deadlines.
- Strong analytical and problem-solving skills.
- Exceptional written and verbal communication skills.

Abilities

- Ability to adapt to the various needs of the children.
- Ability to interact with children.
- Ability to accurately administer, score, and analyze educational standardized tests according to the given protocol.
- Ability to accurately administer, score, and analyze criterion-referenced and teacher-devised assessments for the on-going assessment of student's progress.

- Ability to recognize background information and observable behaviors associated with different learning styles and learning disabilities.
- Ability to effectively communicate both verbally and in writing; ability to adjust communication to be effective with a variety of audiences.
- Ability to write and/or contribute to oral and written assessments, reports and references which relate to the development and learning of individual students and groups.
- Ability to effectively implement individualized educational plans utilizing appropriate programs, materials, and teaching techniques.
- Ability to document professional encounters (private teaching sessions, parent/guardian conferences, and other professional consultations).
- Ability to evaluate and review one's own teaching methods, materials and schemes or work, and to make changes as appropriate.
- Ability to acknowledge need of and to seek additional sources of information to meet the needs of the students, their parents or guardians, and the United Auburn Indian Community Tribal School.
- Ability to work independently and use professional judgment.
- Ability to maintain safe, secure and healthy environment for children.
- Ability to work both indoors and outdoors.
- Ability to provide activities that are recreational in nature.
- Ability to utilize strong interpersonal and communication skills.
- Ability to work effectively with a wide range of constituencies in a diverse community.
- Ability to foster a cooperative work environment.
- Ability to communicate effectively, both orally and in writing.
- Ability to develop and implement new strategies and procedures.
- Ability to work under pressure.
- Ability to maintain appropriate confidentiality in all matters pertaining to students, parents, staff and program.
- Ability to work effectively with frequent interruptions.
- Ability to clear all necessary background checks.

Qualifications

Minimum requirements

- Education:
 - Bachelor's degree, including courses needed to meet credential requirements and student teaching classroom experience.
- Licenses and Certificates
 - Valid Teaching Credential
- Experience:
 - Three years of experience in education

Preferred qualifications:

- Direct experience working with Native American children or adults, or a background in the philosophy regarding the education and health of Native American children and adults.

Special Requirements

Must maintain STRICT CONFIDENTIALITY of all UAIC information received in trust and confidence.

